

**GOVERNMENT OF KERALA
KERALA STATE ARCHIVES DEPARTMENT
Nalanda, Thiruvananthapuram –3 Ph:0471-2311547**

TENDER NOTICE

No.GU- 4183/09/SA

Dated : 26/12/09

Sealed tenders are invited in the prescribed form for the supply of 8 Heavy type vaccum cleaners & 8 – Handy type vaccum cleaners. The items should be supplied to the Directorate of State Archives, Nalanda, Thiruvananthapuram.

The tenders should be superscribed as **“Tender for the supply of vaccum cleaners** and addressed to **the Director, Directorate of State Archives, Nalanda, Kawdiyar.P.O. Trivandrum-3**. Last date of receipt of re-tenders is at **3 pm on 27-01-2010**. . Late re-tenders will not be accepted.

The Tenders will be **opened at 4 pm on 27-01-2010** in the presence of such of the tenderers or the authorized representatives who may be present at that time.

E.M.D	-	Rs. 1100/- (Rupees One Thousand One Hundred only)
Price of tender form	-	Rs. 400+12.5%(VAT)
Price of duplicate form	-	Rs. 200+12.5%(VAT)
Mode of Payment	-	Either by cash or Money order

Sale of tender forms will be **closed at 12 Noon on 27-01-2010**.The rate quoted should be inclusive of all taxes, excise duties and door delivery charges. The tender forms are not transferable. Electronic Tender Forms can be had from the Website of the department [kerala state archives.org](http://kerala.state.archives.org)

The undersigned reserves the right to reject, any tender without assigning any reason. Late tenders will not be accepted. Further details in person can be had from this office on working days. Tenders not in the prescribed form and without agreement on Kerala Stamp paper worth Rs.50/- and E.M.D will not be accepted.

DIRECTOR

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RE-TENDER NOTICE

No.GU- 5379/08/SA

Dated : /06/09

Sealed re-tenders are invited in the prescribed form for digitization of Paper Records.

Creation of Digital Archive of Paper Documents compatible with the Software developed for Kerala State Archives Department.

Digitisation work is to be carried out at Regional archives, Ernakulam as per the direction of Director of Archives .

The re-tenders should be superscribed as **“Re-tender for Creation of Digital Archive of Paper Documents compatible with Archival Management Software developed for Kerala State Archives Department ”** and addressed to the Director, Directorate of State Archives, Nalanda, Kawdiyar.P.O. Trivandrum-3. Last date of receipt of re-tenders is at 3 pm on . Late re-tenders will not be accepted.

The re-tenders will be **opened at 4 pm on** in the presence of such of the tenderers or the authorized representatives who may be present at that time.

E.M.D	-	Rs. 20,000/-
(Rupees Twenty Thousand only)		
Price of tender form	-	Rs.3000+12.5%(VAT)
Price of duplicate form	-	Rs.1500+12.5%(VAT)
Mode of Payment	-	Either by cash or DD
Estimated cost of work only)	-	20,00,000/-(Rupees Twenty Lakh

Sale of re-tender forms will be **closed at 2 PM on** .The rate quoted should be inclusive of all taxes, excise duties and door delivery charges. The re-tender forms are not transferable.

Re-tender forms and other details can be had from the office of the undersigned during office hours on all working days as mentioned above on written request.

e-Tender forms are also available at the Department Web site keralastatearchives.org

The undersigned reserves the right to reject, any re-tender without assigning any reason. Late tenders will not be accepted. Further details in person can be had from this office on working days. Re-tenders not in the prescribed form and without agreement on Kerala Stamp paper worth Rs.50/- and E.M.D will not be accepted.

Item Specification

Creation of Digital Archive of Paper Documents compateble with Archive Management Software for the Department of Archives, Government of Kerala including:

- (a) Obtain raw scanned image using High-end planetary scanners
- (b) Perform image enhancing by retouching image of damaged documents
- (c) Create digital Versions of PDF/A files with all features of navigation
- (d) Incorporate metadata field like author, date of creation, title and key words
- (e) Record content and search facility to be included in the software as per Archival Management principles-details available with the department,
- (f) Provide training for staff for Record Management, Administration and Maintenance
- (g) Perform quality assurance checks by ensuring that all pages of the set/document have been digitized, enhanced and achieved according to agreed file naming and digital preservation standards.
- (h) Incorporate watermarking to the document images as part of security

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TENDER NOTICE

No.

Dated :

-2008

Sealed tenders are invited in the prescribed form for the supply of the following imported quality.

Supply should be made to Directorate, Central Archives Trivandrum, Regional Archives at Kozhikode and Ernakulam as per the direction of the Director of Archives at the cost of supply.

The tenders should be superscribed as “***Tender for the supply of***” and addressed to the Director, **Directorate of State Archives, Nalanda, Kawdiyar.P.O. Trivandrum-3. Last date of receipt of tenders is at on2007. Late tenders will not be accepted.**

The tenders will be opened aton..... in the presence of such of the tenderers or the authorized representatives who may be present at that time.

Price of tender form	-	Rs.400+12.5%(VAT)
Price of duplicate form	-	Rs.200+12.5%(VAT)
Mode of Payment	-	Either by cash or money order

Sale of tenders forms will be closed aton The rate quoted should be inclusive of all taxes, excise duties and door delivery charges. The tender forms are not transferable.

The undersigned reserved the right to reject, any tender without assigning any reason. Late quotations will not be accepted. Further details in person can be had from this office on working days. Tenders not in the prescribed form and without agreement and Kerala Stamp paper worth Rs.50/- and E.M.D will not be accepted.

J.REJIKUMAR
DIRECTOR